

## Essex County Fire Standard Operating Guideline

<b>Category: EMS</b>	<b>SOG #</b>	<b>701.00</b>
<b>Issued by: EMS Division</b>	<b>Issued on:</b>	<b>10.28.2008</b>
<b>Revised by:</b>	<b>Revised on:</b>	
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<b>EMS Vehicle Security</b>		

**Purpose:**

To ensure that unattended department vehicles are secured to reduce the likelihood of loss or theft of equipment and materials. To comply with the policies of with the Commonwealth of Massachusetts, Department of Food and Drug.

**Scope:**

At any time in which a department vehicle is left unattended, members shall ensure said vehicles are secured as follows:

- All exterior doors and compartments locked
- All windows in the closed position

When the department vehicle is left unattended, the vehicle operator shall have in his or her possession at all times, both the ignition key and the key to gain access to the exterior cabinet/doors. If the vehicle in use is equipped at the ALS level, those key should also include access to narcotic storage. In the event that those keys are lost or misplaced, the Officer-in-Charge shall be immediately notified.

The vehicle may be left unsecured for the following exceptions:

**Emergency Calls:** to allow quick access of medical equipment.

**Extreme Climates:** Vehicle may be left running so that the heat/AC may be in operation to assist in patient comfort.

**Approval:**

Created by Lt. Douglas Lecolst 8/4/08 approved by EMS Division 8/12/08